

International Young Leaders Assembly
“in celebration of the 50th Anniversary of Dr. King’s “I Have a Dream” speech
“Moral and Innovative Leadership: Vision, Service and Entrepreneurship”
New York, Philadelphia, Washington DC
August 20- 29, 2013

Policies

Application Process:

- Applicants fill application form online.
- Applications will be reviewed and applicants will be informed of the decision on rolling basis.
- Accepted applicants pay program fee (The program fee except \$200 processing fee will be refunded in case visa application is denied.)
- Confirmation of payment and visa letter (if needed) will be sent to participants.
- Participants get necessary travel documents, purchase tickets, submit flights information to the secretariat, and come to participate in the program.

Application Deadlines and Program Fees

	Early Bird Rate (by June 15)	Regular Rate (by July 15)	Late Rate (after July 15)
Program Fee	\$2,500	\$3,000	\$3,500

Program Fee covers hotel rooms, meals (except lunches), local transportation (except between hotels and airports), and program expenses from August 20 afternoon to August 29 morning. Program fee is fully refundable by July 1 except transaction costs, half refundable by August 1, and non-refundable after August 15.

Fees can be paid in only to the IYLA Secretariat or officially recognized partners by cash, bank wire transfer, or online using Credit Card or PayPal account. Transaction cost will be paid by participants.

Hotel Room Accommodations

- Hotel Rooms are provided based on double-occupancy accommodations.
- Roommates are assigned upon arrival. If you need special arrangements, please request in on your application form.
- The basic package doesn’t cover incidentals. Incidentals are covered by Participant.
- The hotel will require a deposit of credit card or cash during the check-in process.
- Do not call the hotel directly for reservations. If you have any questions, please contact the IYLA Secretariat.

- Hotel Check-in time: 4:00 PM. Hotel Check-out time: 12:00 PM (noon).

➤ **Meals**

- Breakfasts and dinners are covered by the program fee from dinner of August 20 to breakfast on August 29.
- For convenience and better experience for participants, lunches will be in food courts, cafeteria, or other venues with individual choices and paid by participants individually. It is NOT covered by the program fee.

TRANSPORT

It's participants' responsibility for air transportation and transportation between airports and hotels. Ground transportation within the program will be covered by program fee. We will travel by buses. Detailed addresses and instructions will be provided later.

VISA

It's participant's responsibility to obtain a visa. If needed, visa letter will be provided after full payment of program fee.

LANGUAGE

The Conference will be conducted in **English**.

INSURANCE AND LIABILITY FOR LOSS

Participants are responsible to arrange their own travel insurance. The 2013 IYLA organizers are not responsible for loss of private property (such as lost luggage) or for personal medical conditions. Please consult your health insurance carrier about international travel and prepare all the necessary documents that would be needed in the event of an emergency. This should include but not be limited to the exact contact information for your doctors, prescription details, etc.

PROGRAM SESSION PROTOCOL

In the spirit of collegial exchange, all participants agree to respect the scheduled program speakers' right to speak uninterrupted. Conference participants may use designated question and answer periods for questions and comments.

Registering requires acceptance of the following:

1. You understand that the IYLA hosts and all other sponsoring organizations are not responsible for lost or damaged personal items.
2. You agree to permit the use of any photographs, slides, videotapes, sound recordings, and similar items that might contain your image and/or voice, for use in promotional and or

informational activities that are deemed appropriate by the IYLA hosts or any sponsoring organizations.

3. You will demonstrate at all times respect for the religious beliefs and culture of others in the host country, as well as your fellow participants.
4. You agree to the Program Session Protocol
5. In case of a medical emergency, you give permission for the staff of the IYLA to have you medically treated.
6. You understand and agree that there are unavoidable risks in travel overseas and hereby waive and release any and all claims against the IYLA hosts, their directors, officers, agents, employees, and affiliated organizations, arising out of or relating to your participation in any IYLA Program, including, but not limited to, claims for any injury, loss, or damages.
7. You also agree to defend, indemnify, and hold harmless the IYLA hosts, their directors, officers, agents, employees, students, residents, and their affiliated organizations, from and against any and all liabilities, claims, lawsuits, judgments, losses, damages, and expenses, including attorneys' fees, arising out of any financial obligations or liabilities that you may personally incur, or any damage or injury to the person or property of others that you may cause, while participating in the named program.
8. You agree that if there is any dispute concerning your participation in the program or the interpretations of this Agreement, any such disagreement shall be determined in accordance with the laws of the United States of America.
9. The terms and conditions of this Waiver and Release of Liability represent your complete understanding of the subject matter hereof, and supersede any previous or contemporaneous understandings you may have had with the IYLA on this subject, whether written or oral, and cannot be changed or amended in any way without the written concurrence of both the IYLA hosts and yourself.
10. You agree that should any provision or aspect of this Agreement be found to be unenforceable, that all remaining provisions of the Agreement will remain in full force and effect.
11. YOU HAVE CAREFULLY READ THE ABOVE CONFERENCE POLICIES, RELEASE AND WAIVER OF LIABILITY AND FULLY UNDERSTAND THIS DOCUMENT'S CONTENTS. YOU FURTHER ACKNOWLEDGE AND AGREE THAT YOU HAVE HAD AN OPPORTUNITY TO CONSULT WITH COUNSEL OF YOUR CHOICE PRIOR TO EXECUTING THIS RELEASE AND WAIVER OF LIABILITY. YOU ACKNOWLEDGE AND AGREE THAT THIS RELEASE SHALL BE BINDING UPON YOU, YOUR SURVIVORS, HEIRS, SUCCESSORS, AND ASSIGNS. YOU ARE AWARE THAT THIS RELEASE AND WAIVER OF LIABILITY IS A RELEASE OF LIABILITY, INCLUDING BUT NOT LIMITED TO, LIABILITY FOR NEGLIGENCE, INDEMNIFICATION, AND A HOLD HARMLESS AGREEMENT, AND YOU AGREE TO IT ON YOUR OWN FREE WILL. THIS RELEASE AND WAIVER OF LIABILITY IS IN ADDITION TO AND

DOES NOT REVOKE OR MODIFY ANY OTHER AGREEMENT OR RELEASE WHICH YOU MAY EXECUTE IN CONNECTION WITH THE PROGRAM.

12. You have read all of the above information and consent to all of the foregoing provisions.

PLEASE RETAIN THIS FOR YOUR FUTURE REFERENCE

IYLA Secretariat Contact:

- Email: register@globalpeace.org; info@gyla.org
- Phone: 202-688-5959
- Fax: 888-688-4085
- Address: 1133 19th Street NW—Suite 880, Washington, DC 20036

By registering for the event you indicate that you have read, understood, and agree to comply with the policies laid out in this policy document.

If you have any questions, please contact the IYLA secretariat via e-mail or call between 10:00 AM and 5:00 PM (GMT/UTC-5, Eastern Time) Monday through Friday.